

**MINUTES OF THE FIRST REGULAR SEPTEMBER 2011 MEETING OF THE  
MAYOR AND BOARD OF ALDERMEN OF THE  
CITY OF RIDGELAND, MISSISSIPPI  
SEPTEMBER 6, 2011  
6:00 P.M.**

The Mayor called the first regular September 2011 meeting of the Mayor and Board of Aldermen to order. Present were Mayor Gene F. McGee, Alderman Gerald Steen, Alderman Chuck Gautier, Alderman Kevin Holder, Alderman Brian Ramsey, Alderman Scott Jones, Alderman Wesley Hamlin, City Clerk David Overby, and City Attorney Jerry Mills. Alderman Ken Heard was absent. The meeting opened with an invocation and the Pledge of Allegiance.

The first order of business was the matter of accepting the minutes from the August 16, 2011 meeting of the Mayor and Board of Aldermen. The minutes were accepted with no corrections.

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**CODE ENFORCEMENT / 623 BERRIDGE DRIVE**

Next came the matter of a scheduled Code Enforcement hearing for property located at 623 Berridge Drive. The City Clerk adjudicated that notice of said hearing was properly executed. After the Mayor and Board reviewed photographs of the condition of the property at 623 Berridge Drive, the Mayor asked if anyone was present who wished to come forward and speak in regard to the matter. There being no response, Alderman Ramsey moved to accept the recommendation of the Code Enforcement Officer to adjudicate cleaning the property pursuant to Section 21-19-11 of Mississippi Code of 1972. Documents related to this matter are attached hereto as Exhibit "A".

The Motion was seconded by Alderman Holder and a vote was taken thereon as follows:

Alderman Steen	Aye
Alderman Heard	Absent
Alderman Gautier	Aye
Alderman Holder	Aye
Alderman Ramsey	Aye
Alderman Jones	Aye
Alderman Hamlin	Aye

The Mayor then declared the Motion carried.

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**CONSIDER REVOCATION OR EXTENSION OF  
OPEN BUILDING PERMIT/225 E. JACKSON STREET**

There next came for consideration a request by Alan Hart, Community Development Director, for a determination regarding the revocation or further extension of an open building permit for a construction project on property located at 225 E. Jackson Street. Following expiration of a six (6) month extension granted February 15, 2011 by the Mayor and Board of Aldermen, the City's Building Official, Chris Ramsey, conducted an inspection and found that the project was not complete. Alderman Gautier moved to approve an extension of thirty (30) days, effective September 6, 2011, for the building permit to remain open for completion of renovations. A copy of Mr. Hart's memorandum is attached hereto as Exhibit "B".

The Motion was seconded by Alderman Jones and a vote was taken thereon as follows:

Alderman Steen	Aye
Alderman Heard	Absent
Alderman Gautier	Aye
Alderman Holder	Aye
Alderman Ramsey	Aye
Alderman Jones	Aye
Alderman Hamlin	Aye

The Mayor then declared the Motion carried.

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### CONSENT AGENDA

Next came the matter of the items set out on the Consent Agenda. Alderman Jones moved to approve the following Consent Agenda.

- (a) Request Approval of Credit on Guaranty Payment (LR Company, LLC)-Admin-Order attached hereto as Exhibit "C"
- (b) Site Plan/Architectural Review for Storefront at Renaissance at Colony Park (Libby Story)-Community Development, Public Works-Order attached hereto as Exhibit "D"
- (c) Special Event Permit Applications-Police
  - i. Annual Parish Fellowship & Fundraiser, 10/01/11 (St. Columbs Episcopal Church)
  - ii. Community Homecoming Parade and Fireworks Show, 09/08/11 (Ridgeland High School)Order attached hereto as Exhibit "E"
- (d) Request Authorization to Submit FY 2011-2012 DUI Grant Application (MS Department of Public Safety)-Police-Order attached hereto as Exhibit "F"
- (e) Request Budget Transfers/\$70,000 to 001-100-525 (Gas & Oil)-Police
  - i. \$15,000 from 001-100-440 (Overtime)
  - ii. \$35,000 from 001-100-687 (Jail Fees)
  - iii. \$20,000 from 001-100-637 (Maintenance of Public Buildings)Order attached hereto as Exhibit "G"
- (f) Approve FY 2012 Budget/Adopt Order-Order attached hereto as Exhibit "H"
- (g) Approve FY2012 Tax Levy/Adopt Order-Order attached hereto as Exhibit "I"
- (h) Approve Nomination of Jamie Freeman to Beautification Committee-Alderman Brian Ramsey-Order attached hereto as Exhibit "J"
- (i) Request Authorization to Renew Service Contract for Ridgeland Alert Notices (Blackboard, Inc.)-Admin MIS-Order attached hereto as Exhibit "K"
- (j) Request Authorization to Abandon Existing Sewer Easement near Richardson Road/Accept Grant of New Easement Suitably Located (James Harold Butler Irrevocable Trust, Grantor)-Pyle, Mills, Dye & Pittman-Order attached hereto as Exhibit "L"
- (k) Request Approval of CDBG Requisition No. 23/Blurton, Banks & Associates' Pay Request No. 2, Western Water System Improvements, Phase II Water Mains-Public Works, Waggoner Engineering and Sample, Hicks & Associates-Order attached hereto as Exhibit "M"
- (l) Approve Award of Term Bids-Public Works Department-Order attached hereto as Exhibit "N"
- (m) Approve Award of Bid for Landscape Maintenance Contract for Harbor Drive and City Entrance Sign on Spillway Rd.-Public Works-Order attached hereto as Exhibit "O"
- (n) Approve Award of Bid for Landscape Maintenance Contract for Jackson Street Parking-Public Works-Order attached hereto as Exhibit "P"
- (o) Approve Award of Bid for Old Agency Bridge Repair-Public Works-Order attached hereto as Exhibit "Q"
- (p) Request Approval of Second Amendment to Site License Agreement (Verizon Wireless)-Public Works-Order attached hereto as Exhibit "R"
- (q) Request Approval of Water and Sewer Facilities Plan-Public Works-Order attached hereto as Exhibit "S"
- (r) Consider Amendments to Subdivision Regulations-Public Works-Order attached hereto as Exhibit "T"
- (s) Consider Amendment to Policy on Procedures to Transfer Private Streets-Public Works-Order attached hereto as Exhibit "U"
- (t) Request Approval of Street Department Budget Adjustment-Public Works-Order attached hereto as Exhibit "V"
- (u) Budget Requests-Fire
  - i. Check Deposits/Budget Adjustments
  - ii. Budget Amendments/Maintenance Contract Increases and Extensive Vehicle Repair Costs-Order attached hereto as Exhibit "W"

The Motion was seconded by Alderman Hamlin and a vote was taken thereon as follows:

Alderman Steen	Aye
Alderman Heard	Absent
Alderman Gautier	Aye
Alderman Holder	Aye
Alderman Ramsey	Aye
Alderman Jones	Aye
Alderman Hamlin	Aye

The Mayor then declared the Motion carried.

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**PAYMENT OF CLAIMS**

There next came for consideration the matter of payment of claims. Alderman Jones moved that claim numbers 95340-95706 with the exception of claim numbers 95491-95510 (Fuelman of MS) on claims docket dated September 2, 2011 be paid.

The Motion was seconded by Alderman Gautier and a vote was taken thereon as follows:

Alderman Steen	Aye
Alderman Heard	Absent
Alderman Gautier	Aye
Alderman Holder	Aye
Alderman Ramsey	Aye
Alderman Jones	Aye
Alderman Hamlin	Aye

The Mayor then declared the Motion carried.

Alderman Steen recused himself and left the boardroom to avoid any perception of impropriety.

Alderman Gautier moved that claim numbers 95491-95510 (Fuelman of MS) on claims docket dated September 2, 2011 be paid.

The Motion was seconded by Alderman Ramsey and a vote was taken thereon as follows:

Alderman Steen	Absent
Alderman Heard	Absent
Alderman Gautier	Aye
Alderman Holder	Aye
Alderman Ramsey	Aye
Alderman Jones	Aye
Alderman Hamlin	Aye

The Mayor then declared the Motion carried.

Alderman Steen returned to the meeting.

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**AUTHORIZE HUMAN RESOURCES TO POST POSITION OF POLICE CHIEF**

The Mayor and Board of Aldermen discussed the need to move forward with the process of filling the position of Police Chief for the City and discussed qualifications of the position. After discussion, Alderman Holder moved to authorize the Human Resources Manager to post the position within the City.

The Motion was seconded by Alderman Gautier and a vote was taken thereon as follows:

Alderman Steen	Aye
Alderman Heard	Absent
Alderman Gautier	Aye
Alderman Holder	Aye
Alderman Ramsey	Aye
Alderman Jones	Aye
Alderman Hamlin	Aye

The Mayor then declared the Motion carried.

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### **ADJOURNMENT**

There being no further business before the Mayor and Board of Aldermen, the Mayor declared the first regular September 2011 meeting adjourned.