



BANK DRAFT AUTHORIZATION FORM

100 W SCHOOL ST, RIDGELAND, MS - P O BOX 217, 39158

WATER BILLING: 601-856-3938 - FAX: 601-856-7819

UTILITY BILLING@RIDGELANDMS.ORG

I authorize the City of Ridgeland to draft my checking account for payment of my City utility service on the **due date** each month. This authorization will remain in effect until I notify the City of Ridgeland in writing to cancel it in such time as to afford the City of Ridgeland and financial institution a reasonable opportunity to act on it. I understand that I will still receive my monthly bill telling me the amount due and my usage. I also will continue to pay my bill as usual, until such time as I see a notation on the bill that it is "**paid by bank draft**". (This can take up to 6-8 weeks) It is also my responsibility to notify the City of Ridgeland of any change in bank account information by filling out a new draft authorization form.

Name _____ Utility Account Number _____

Service Address _____

Mailing Address _____

City _____ State _____ Zip _____

Phone _____ Cell _____

E-Mail _____

Bank Name _____ Bank Phone _____

Routing Number _____ Account Number _____

Name as Shown on Account _____

Signature _____

Date _____

Please attach a voided check here to complete this form.